

GENERAL FUND - 2011-12 Major Variations to Budget December 2011						
	July	August	September	November	December	Reason (Compared to previous monitoring report where figures have changed ▲ up, ▼ down, — no change)
	£	£	£	£	£	
Additional Expenditure						
Discretionary Rate Relief					7,000	▲ As approved during December
Miscellaneous Properties	12,200	12,200	14,200	14,200	14,200	— Business Rates and Gas Montrose House & East Street properties
Homelessness			33,000	33,000	33,000	— Anticipated overspend due to increased demand for support in the year to date.
Museum of Farnham				12,500	12,500	— Target savings achieved in salaries
Recreational Open Space				15,000	15,000	— Net overspend on service
Reduced Income						
Planning	150,000	140,000	140,000	140,000	140,000	— Few larger applications received so far this year.
Building Control	30,000	30,000	30,000	40,000	40,000	— Under-recovery of costs for first half of year. Assuming increase in fees from 1/10/11
Rent Allowances			10,000	15,000	15,000	— Reduced income from recovery of overpayments
Rent Rebates			10,000	15,000	15,000	— Reduced income from recovery of overpayments
Loss in Income						
Recreational Open Space			15,000	13,000	13,000	— Farnham Park golf course lease terminated
Licensing			14,000	14,000	14,000	— Hackney carriage and car hire budget will not be achieved
Legal Expenses			27,000	27,000	27,000	— Under-achievement of income
Sub-Total	192,200	182,200	293,200	338,700	345,700	

GENERAL FUND - 2011-12 Major Variations to Budget December 2011						
	July	August	September	November	December	Reason (Compared to previous monitoring report where figures have changed ▲ up, ▼ down, — no change)
Savings						
Waste Recycling	(30,000)	(30,000)	(30,000)	(30,000)	(30,000)	— Contract cost savings / improved disposal arrangements
Leisure Centres			(95,000)	(95,000)	(95,000)	— Savings on excess energy provision 2010/11
Cemeteries			(10,400)	(10,400)	(10,400)	— Net underspend based on current levels
Office Expenses			(17,700)	(17,800)	(17,800)	— Savings in telephones and reduced volumes of postage
Inflation Provision				(136,000)	(136,000)	— Unused provision
Additional Income						
Interest	(40,000)	(40,000)	(40,000)	(50,000)	(50,000)	— Additional Interest earned on Investments
Homelessness Funding	(20,000)	(20,000)	(20,000)	(20,000)	(20,000)	— Notification after Budget Setting
Car Parks	(45,000)	(40,000)	(35,000)	(80,000)	(100,000)	▲ Extra income
Land Charges	(60,000)	(75,000)	(93,000)	(125,000)	(140,000)	▲ Reflecting market conditions during year to date
Sub-Total	(195,000)	(205,000)	(341,100)	(564,200)	(599,200)	
Net Major Variations	(2,800)	(22,800)	(47,900)	(225,500)	(253,500)	These are the items detailed above.
Net Other Variations	2,640	2,640	(3,160)	20,310	20,310	The total of items of individually small amounts.
Staff Savings over Target		(50,000)	(100,000)	(112,000)	(112,000)	— Position at end of December
Overspend / (Underspend)	(£160)	(£70,160)	(£151,060)	(£317,190)	(£345,190)	
To be used for one-off spending			150,000	150,000	150,000	
Weyhill Appeal Costs				35,000	35,000	—
Balance of Underspend			(£1,060)	(£132,190)	(£160,190)	
Recycling- new system				38,500	38,500	— As reported previously
East St / Riverside Project				61,500	61,500	— As reported previously
Balance of Underspend				(£32,190)	(£60,190)	
					£60,000	Provision for Key Site Appeal

HOUSING REVENUE ACCOUNT - 2011-12 Major Variations to Budget						
December 2011						
	July	August	September	November	December	Reason
	£	£	£	£	£	
Additional Expenditure						
Home Loss/Decant costs	50,000	70,000	70,000	120,000	120,000	— Already significant overspend relating to home loss compensation and supporting removals. The level of overspend now projected should accommodate the remaining decants from Wey Court House
Postage	6,000	6,000	6,000	6,000	6,000	— Impact of extra postage re PV panels and 1 extra mailing rent statements
Responsive Repairs and Voids			400,000	400,000	400,000	— Current indications are for this level of overspend, partly due to high level of void activity in first half year.
Council Tax on empty properties			15,000	15,000	15,000	— Number of properties awaiting disposal.
Loss in Income						
Service Charges	6,500	8,300	8,300	12,000	12,000	— Indicative based on 34 weeks' debit. High level of voids at Wey Court House.
Dwelling rents	34,000	29,000	25,000	25,000	25,000	— Indicative based on 34 weeks' debit. Several units of stock decommissioned after inclusion in the rent base for 2011-12
Overspends	96,500	113,300	524,300	578,000	578,000	

Annexe 2

HOUSING REVENUE ACCOUNT - 2011-12 Major Variations to Budget						
December 2011						
	July	August	September	November	December	Reason
	£	£	£	£	£	
Savings						
Cyclical Maintenance			(325,000)	(325,000)	(325,000)	— Achieved by not carrying out external decorations and associated work until new contract is let.
Management surveys			(75,000)	(75,000)	(75,000)	— Fewer EPCs needed, fewer asbestos surveys due to good database, boiler servicing post inspections reduced to good contractor performance.
Community Safety			(25,000)	(25,000)	(25,000)	— No major projects so far this year. Very low spend to date. Propose vire to Home loss compensation
Provision for bad debts			(25,000)	(25,000)	(25,000)	— reduce provision due to low level of arrears.
Cleaners' wages				(10,000)	(10,000)	—
Cesspool emptying				(10,000)	(10,000)	— Maintenance work carried out last year has reduced the level of service needed
Heating costs in Sheltered Accommodation				(30,000)	(30,000)	— Even allowing for winter costs there should be a saving on the original budget
Underspends	-	-	(450,000)	(500,000)	(500,000)	
Net Major Variations	£96,500	£113,300	£74,300	£78,000	78,000	—
Net Other Variations						The total of items of individually small amounts.
Staff savings over target		(70,000)	(70,000)	(113,563)	(113,563)	—
Overspend/ (Underspend)	£96,500	£43,300	£4,300	(£35,563)	(£35,563)	

PROJECT MONITORING GROUP- GENERAL FUND

Gantt Chart	PROJECT TITLE	1 WBC FUNDING 2011/12 £	2 EXTERNAL FUNDING 2011/12 £	3 Approved Changes £	4 TOTAL PROGRAMME £	5 PAYMENTS to end of November 2011 £	6 FINANCIAL REMARKS
	PLANNING SERVICES						
-	K1515 Capital Works funded from PDG				0	1,147	19" Samsung LCD.
-	K1261 Flood Protection		4,169		4,169	4,169	Complete.
-	K1352 Broadwater Lake Spillway				0	0	Retention to be paid March 2012.
	COMMUNITY SERVICES						
✓	K1110 Central Communications - Careline	30,000			30,000	7,065	To move to control centre in Chichester. Another £7k order has been placed.
✓	K1111 Day Centres	10,000			10,000		Works at Farncombe and Brightwells Day Centre, to be finished in next month.
✓	K1331 Borough Hall Redecoration	20,000			20,000	3,075	Work started in corridor, main work will be done over Christmas break when disruption can be minimised.
	Leisure Strategy						
	K1310 Farnham Sports Centre			15,000	15,000	0	Retention to be paid. Some minor works to be carried out this year, financed by leisure provision.
	K1311 Godalming Leisure Centre	3,805,000		134,200	3,939,200	1,321,484	Currently on site.
	K1318 - Biomass & PV's	147,370			147,370	0	Waiting for ISG programme update. May slip into next year.
	Externally Funded						
-	K1450 Farnham Park SPA				0	3,013	Funded from SPA budget. £900 invoice just approved.
	Sports Centres						
✓	K1302 Client Rolling Programme - The Herons	80,000			80,000	0	£20k health and safety works. to be done over Christmas. Currently doing minimum works in order to save money for the possible redevelopment.
	K1319 Client Rolling Programme - Contingency			20,000	20,000	4,132	
	K1301 Client Rolling Programme - Capital Items			48,000	48,000	10,179	Lots of work planned for next few months.
	Countryside						
✓	K1377 Countryside Projects	25,000			25,000	1,290	£21k invoice received for relining of pipes. Another £2.4k invoice due.
	Arts						
✓	K1390 Farnham Maltings Great Hall			8,400	8,400	8,400	Complete.
✓	K1390 Farnham Maltings Hall for All	30,000			30,000	0	Project unlikely to take place this year.
✓	K1390 Farnham Maltings South Wing Roof	20,000			20,000	16,094	Project to reach completion soon.
✓	K1390 Farnham Maltings Brick Restoration	25,000			25,000	0	Likely to slip into 2012/13. To submit bid for increased funding.
	K1330 Farnham Memorial Hall			4,500	4,500	3,411	Funding from Emergency Provision for roof leaks. Works complete, waiting for invoice.
	K1391 Museum of Farnham			4,000	4,000	0	Funding from Emergency Provision for roof leak. Temporary repair carried out, to repair in January.

Gantt Chart	PROJECT TITLE	1 WBC FUNDING 2011/12	2 EXTERNAL FUNDING 2011/12	3 Approved Changes	4 TOTAL PROGRAMME	5 PAYMENTS to end of November 2011	6 FINANCIAL REMARKS
	Recreation						
✓	K1343 Pavilions-Capital Works	45,000		60,000	105,000	95,643	£60k paid for Hale institute works. £7k may slip into 2012/13.
✓	K1344 Recreational Facilities for Young People			110,000	110,000	107,010	£90k for Herons skate park is complete, £20k invoice in for ball courts, work should be complete by the end of December. Possible small overspend of £2k.
✓	K1345 Playground Replacement	145,000	20,000	20,000	185,000	26,540	Received design briefs, short listing and second consultation taking place. Expected January installation.
✓	K1354 Philips Memorial Garden Improvement Programme	53,000	165,300	25,000	243,300	44,798	£25k slipped from 2010/11, bid for funding from NHLF has been successful. Have chosen contractor, work started on cloisters and be completed by Christmas. £100k to slip as a long term project.
✓	K1355 Parks Infrastructure works and DDA improvements	25,000			25,000	14,264	£15k to be spent for access improvements. All committed.
✓	K1349 Parks Signage					6,290	£10k to be spent, mainly on Broadwater Park. All committed.
✓	K1340 Recreation Ground Improvements	20,000			20,000	9,473	All committed.£6k may slip as Badshot Lea is waiting for funding from Sport England.
	ENVIRONMENTAL SERVICES						
	Public Conveniences						
✓	K1220 Rolling Programme	10,000		1,300	11,300	0	Works to be done to transfer two facilities at Cranleigh and will be demolishing facilities at Meadow. Tilford have shown an interest to take on facilities.
	Environmental Health						
✓	K1205 Tackling Fuel Poverty in Waverley	25,000			25,000	12,180	Reactive programme.
✓	K1206 Air Quality Action Plan			4,000	4,000	0	To be spent on diffusion tube network.
✓	K1201 Contaminated Land	10,000			10,000	6,195	Currently monitoring Weydown Road tip site.
	Refuse Collection						
✓	K1230 Waste Recycling Containers	30,000		(10,000)	20,000	17,340	£10k moved to contract mobilisation project.
✓	K1231 Upgrade Recycling Bring-Sites	20,000	4,000		24,000	15,425	Budget to refurbish prime sites that are expected to be used after co-mingled recycling implemented. One site to complete.
-	K1233 Food Waste				0	15,514	Grant due from SCC for extending the scheme.
	K1234 Recycling & Refuse contract mobilisation- containers		335,695	944,070	1,279,765	0	£925k from revenue reserve surplus, £10k from waste recycling containers, £332k from SCC, £4k from PIC monies. £9,070 funding from emergency provision approved by CMT 19th October. Orders for bins have been placed.
	Car Parks						
✓	K1240 Rolling Programme	50,000			50,000	47,439	To be spent on installation of tree pits at Lower Hart and maintenance works.
✓	K1241 Parking Equipment Replacement	23,500			23,500	4,693	To be spent on machines for charging in extra car parks.
	HOUSING						
	House Renovation Grants						
✓	K1101 Disabled Facilities	398,000	252,000	(100,000)	550,000	327,722	£150k funding available from earmarked underspend. 3 major adaptations possible to cost £90k. £520k approved, possible underspend.
✓	K1101 Private Sector Renewals		1,172		1,172	9,839	Grant repayments to be fed back into budget. 3 more possible repayments. Expenditure is on approvals from 2010/11.

Gantt Chart	PROJECT TITLE	1 WBC FUNDING 2011/12	2 EXTERNAL FUNDING 2011/12	3 Approved Changes	4 TOTAL PROGRAMME	5 PAYMENTS to end of November 2011	6 FINANCIAL REMARKS
	CUSTOMER, IT AND OFFICE SERVICES						
	Miscellaneous Properties						
✓	K1512 <i>Development Consultancy</i>	94,600			94,600	93,553	See main report.
	Central Offices						
-	K1002 <i>Central Offices Roof Repairs</i>			85,000	85,000	83,442	Funded from revenue underspend. Completed, retention of £2.5k still to be paid.
	K1019 PV panels at The Burys			30,000	30,000	0	Project cancelled.
-	K1014 Office Accommodation Review Works			61,000	61,000	65,659	Budget for reception works, have received £9k from the police. Heating upgrade works completed.
✓	K1001 <i>Improved Working Environment</i>	60,000			60,000	40,159	On programme. Works complete on flat roof.
	Disability Discrimination Act Compliance						
✓	K1006 DDA Compliance Works Provision	10,000			10,000	10,066	Completed.
✓	K1309 DDA other Leisure Buildings			2,000	2,000	2,556	Expenditure from 2010/11 project.
	ICT infrastructure Rolling Programme						
✓	K0001 Forward Programme/Legislative Changes	10,000	16,679		26,679	25,559	£16,679 from DWP for benefit changes.
✓	K0003 Desktop/Server Upgrades	29,000			29,000	0	Budget for Citrix environment upgrade, to be carried out after email migration.
✓	K0007 Shared Infrastructure- Business Continuity.			8,000	8,000	7,105	Complete.
✓	K0201 Members IT	5,000			5,000	1,502	Printers and one laptop. Likely to be saving of £3k.
	System Migration Upgrade						
✓	K0260 Agresso Upgrade	30,000		7,000	37,000	29,593	Highpoint awarded contract, system now live.
	K0261 Website Upgrade				0	2,800	Jadu- Lost password development
✓	K0264 HR/Payroll System				0	4,260	Consultancy fees - Midland/HR. £2072.16 to be journalled out due to incorrect tax code. £1k staff costs included.
✓	K0268 Lotus Upgrade - database	20,000			20,000	8,117	Work in progress.
✓	K0269 Orchard Upgrade	28,100			28,100	38,070	To be funded by the HRA. Implementation to be done in 2012/13 after contract retendering.
✓	K0270 <i>Email migration to Microsoft</i>			55,000	55,000	39,905	Funded by earmarked underspend. Now live, £5k wrap up costs still to come.
	Information Management						
	K0231 Government Secure Communications	0			0	3,825	
✓	K0249 Scanning- Environmental Health	47,000			47,000	0	Works started, waiting for invoices.
✓	K0254 Network Upgrade & Flexible Working	25,000			25,000	0	To improve network for hotdesking and IP telephony. Works in progress.
✓	K0265 Environmental Services Contact Manager	0			0	5,341	LLPG Synchronisation work.
	PARTNERSHIP FUNDING			9,000	9,000	0	Hambledon FC - hold until end of December, waiting on other funding.
	PROVISION FOR EMERGENCY SCHEMES	185,000		(115,570)	69,430	0	£4.5k Farnham Memorial Hall for roof leak, £30k PV panels at The Burys, £48k Leisure centre works, £20k Leisure Centre maintenance, £4k Museum of Farnham roof leak, £9k for recycling & refuse contract mobilisation.
	Total Project Expenditure	£5,590,570	£799,015	£1,429,900	£7,819,485	£2,591,262	
	Capital Project Programme	5,180,970	799,015	1,266,100	7,246,085	2,241,848	
	Revenue Project Programme	409,600	0	163,800	573,400	349,415	
	Total Project Programme	£5,590,570	£799,015	£1,429,900	£7,819,485	£2,591,262	